



Ontario Land Tribunals

Local Planning Appeal Tribunal

655 Bay Street, Suite 1500, Toronto, ON M5G 1E5

Tel: 416-212-6349 | 1-866-448-2248

Web Site: olt.gov.on.ca

Party Status Request Form

This form is expected to be provided at least 10 days in advance of the first hearing event to the Tribunal and all parties. Please contact the assigned Tribunal Case Coordinator to verify the relevant contact information for the parties. ([E-Status](#)) A paper copy of this form must also be provided to the Tribunal Member at the hearing.

Important: This is a written request for status only. The request will be reviewed and considered by the presiding Tribunal Member at the hearing event.

Request Date (yyyy/mm/dd):

Case Information

LPAT Case Number:

Date of Case Management Conference/Hearing (yyyy/mm/dd):

Contact Information

Last Name:

First Name:

Company Name:

Telephone Number:

Email Address:

Representative Contact Information (if applicable)

Last Name:

First Name:

Company Name:

Telephone Number:

Email Address:

I certify that I have written authorization to act as a representative and I understand that I may be asked to produce this authorization at any time.

Status Request Details

In the space below, please provide an outline of your interest and an explanation as to how your involvement will help the Tribunal resolve the issues raised in the appeal. You may also provide documentation or attachments to support your request.

Notes:

1. Please refer to Rules 8.1 and 8.3 of the Tribunal's [Rules of Practice and Procedure](#) regarding the Role and Obligations of a Party and how a Non-Appellant Party may participate in a proceeding.
2. The Tribunal issues all correspondence to parties and participants electronically.
3. Personal information or documentation requested on this form is collected under the provisions of the *Planning Act*, RSO 1990 c. P 13 and the *Local Planning Appeal Tribunal Act, 2017*. All information collected is included in the LPAT case file and forms part of the public record in this proceeding.