

Tribunals Ontario
Environment and Land
Division
Local Planning Appeal Tribunal

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Tribunaux décisionnels Ontario
Division de l'environnement et de
l'aménagement du territoire
Tribunal d'appel de l'aménagement local

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Party or Participant Status Request Form

This written status request form is to be provided at least 10 days in advance of the first hearing event to the Tribunal and all parties. Please contact the assigned Tribunal Case Coordinator to verify the relevant contact information for the parties. [[E-Status](#)]

Request Date:

Case Information

LPAT Case Number:

Date of Case Management Conference/Hearing:

Status Type Request

Party Status

Note: Please refer to Rules 8.1 and 8.3 of the Tribunal's [Rules of Practice and Procedure](#) regarding the Role and Obligations of a Party and how a Non-Appellant Party may participate in a proceeding.

Participant

Note: Please refer to Rule 7.7 of the Tribunal's [Rules of Practice and Procedure](#) regarding the requirements for preparing a Participant Statement. If you are granted participant status, you will be required to prepare a written Participant Statement.

Contact Information

Party/Participant Contact Information:

Last Name:

First Name:

Company Name:

Email Address:

Telephone Number:

Representative Contact Information (if applicable):

Last Name:

First Name:

Company Name:

Email Address:

Telephone Number:

I certify that I have written authorization to act as a representative and I understand that I may be asked to produce this authorization at any time.

Status Request Details

In the space below, please provide an outline of your interest and an explanation as to how your involvement will help the Tribunal resolve the issues raised in the appeal. You may also provide documentation or attachments to support your request.

Please note: This is a written request for status only. The request will be reviewed and considered by the presiding Tribunal Member at the hearing event.

Written Participant Statement:

Persons who are granted participant status may only file a written participant statement with the Tribunal that sets out their position in the matter. A paper copy of the participant statement must be filed at the hearing (see Rule 7.7).

Notes:

1. The Tribunal issues all correspondence to parties and participants electronically.
2. Personal information or documentation requested on this form is collected under the provisions of the *Planning Act*, RSO 1990 c. P 13 and the *Local Planning Appeal Tribunal Act, 2017*. All information collected is included in the LPAT case file and forms part of the public record in this proceeding.